

◇ TRUSTEES' ◇

PEABODY INSTITUTE,
PEABODY, MASS.



18

90

38th : ANNUAL : REPORT



Thirty-Eighth Annual Report
OF THE
TRUSTEES
OF THE
Peabody Institute.



PEABODY:
PRINTED AT THE PEABODY PRESS OFFICE.
1890.



At a legal meeting of the inhabitants of the Town of Peabody, qualified to vote in Town affairs, held March 6th, 1882, it was

VOTED, That the Town allow the Trustees of the Peabody Institute, in the future, to make their annual report in print.

A true copy of record.

Attest :

N. H. POOR, Town Clerk.



Organization of Board of Trustees.

1889-1890.

FRANCIS H. APPLETON,	-	-	-	President.
GEORGE M. FOSTER,	-	-	-	Secretary.
GEORGE H. POOR,	-	-	-	Treasurer.

FINANCE COMMITTEE:

FRANCIS H. APPLETON, <i>ex-officio</i> .	
O. B. CHADWICK,	S. S. LITTLEFIELD,
P. H. O'CONOR,	H. F. WALKER,
F. C. MERRILL.	

BUILDING COMMITTEE:

D. P. GROSVENOR,	G. F. BARNES,
G. FRED OSGOOD.	

THE PEABODY BURIAL LOT COMMITTEE:

F. H. APPLETON,	J. F. WIGGIN,
G. M. FOSTER.	

TRUSTEES:

GEORGE M. FOSTER,	Term expires 1890
S. S. LITTLEFIELD,	" 1890
GEORGE H. POOR,	" 1891
G. FRED OSGOOD,	" 1891
D. P. GROSVENOR,	" 1892
GEORGE F. BARNES,	" 1892
P. H. O'CONOR,	" 1893
O. B. CHADWICK,	" 1893
H. F. WALKER,	" 1894
JOSEPH F. WIGGIN,	" 1894
* FRANCIS H. APPLETON,	" 1895
F. C. MERRILL,	" 1895

* Resigned Jan. 2, 1890.

JOHN D. MCKEEN, JANITOR.

ORGANIZATION OF
The Lyceum and Library Committee.

1889-1890.

H. F. WALKER,	CHAIRMAN.
L. P. OSBORN,	SECRETARY.
J. K. COLE,	TREASURER.
THOMAS CARROLL,	JOSEPH JACOBS,
LEVERETT POOR,	J. HOWARD FALLON,
W. G. COOK,	P. H. O'CONOR,
C. F. BUSHBY,	J. H. OSGOOD,
H. K. FOSTER.	

STANDING COMMITTEES.

PEABODY LIBRARY COMMITTEE:

J. K. COLE,	L. P. OSBORN,
H. K. FOSTER,	THOMAS CARROLL,
H. F. WALKER,	W. G. COOK,
J. HOWARD FALLON,	P. H. O'CONOR,
J. H. OSGOOD.	

EBEN DALE SUTTON REFERENCE LIBRARY COMMITTEE:

J. H. OSGOOD,	W. G. COOK,
L. P. OSBORN,	J. HOWARD FALLON,
LEVERETT POOR,	JOSEPH JACOBS,
C. F. BUSHBY.	

LECTURE COMMITTEE:

JOSEPH JACOBS,	P. H. O'CONOR,
LEVERETT POOR,	C. F. BUSHBY,
H. K. FOSTER.	

FINANCE COMMITTEE:

J. K. COLE,	L. P. OSBORN,	J. H. OSGOOD.
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J. WARREN UPTON, LIBRARIAN.

TRUSTEES' REPORT.

The Trustees herein present their thirty-eighth annual report. The records of general management and utility of the library for the past year are contained in the reports of the Lyceum and Library Committees, herewith submitted. It is learned from the Librarian's report that the circulation, as compared with last year's, has slightly decreased, the number of volumes circulated being 30,815 against 31,690 for 1888 and 1889. However, a comparison for a series of years, with this exception, will show that the circulation constantly increases and that the advantages of the library are being steadily appreciated by our citizens. The Reading Room has been generously patronized; four new periodicals have been added during the year, making the total number thirty-five for use in this department.

The Trustees realize that the present facilities of the Reading Room are inadequate to its increasing interest and usefulness, and believe that a well-appointed and attractive Reading Room would be a valuable acquisition to the library. This important matter will, no doubt, receive due consideration by the Board at an early day.

The course of lectures given under the auspices of the Lyceum Committee was largely attended, and met with general approval.

The purchase of the Harris property, to which reference was made in the report of last year, has been consummated, and the Institute now possesses ample protection from undesirable encroachments upon its surroundings, and provision is also made for necessary extensions in the future.

This year the assessors having levied a tax on the Institute property, the Trustees have appealed to the town for its abatement, believing that the advantages of the Institution are of such

inestimable value to the community, that an act of this kind is neither just nor liberal.

The twelfth of August, the Trustees were called together by special meeting to receive notice of the death of our generous patron, Mrs. Eliza Sutton, the founder of the Eben Dale Sutton Reference Library, which event occurred at Center Harbor, N. H., the tenth of August. A committee, consisting of the President, Mr. F. C. Merrill and Mr. George H. Poor, was appointed to prepare appropriate resolutions, and to make arrangements for the Trustees to attend the funeral in a body. In accordance with the above instructions, on the thirteenth of August the Trustees met at the Institute, and were present at the funeral services held at the residence of Mrs. Eliza D. Clement. On the twenty-first of September, at a meeting of the Trustees, the committee reported the following resolutions which were adopted :

It is with feelings of sadness, that we, the Board of Trustees of the Peabody Institute, meet to take action upon the death of Mrs. Eliza Sutton.

A bereaved mother found consolation for her grief in the remembrance of the benefits and delights that had come to her deceased son from the generous and benevolent acts which resulted in the acquirement of the Peabody Institute for the use of her fellow townsmen.

She chose to supplement Mr. Peabody's generosity and benevolence in a way that should rear a distinct but useful Memorial of high value, to that lost child and companion, by establishing the unique department known as the "Eben Dale Sutton Reference Library," together with her endowment of it.

Her planning was broad and liberal, as shown by her expressed desire that the Memorial, while primarily and chiefly for her own townsmen, should on account of its scholarly and scientific character, be so conducted that "whatever treasures of knowledge it might contain" should be "easily accessible to any desiring to profit by its use."

RESOLVED: that in Mrs. Sutton's death the Institute loses one whose love and affection for her town's people, and whose interest in their advancement, have been shown in her chosen way, by making this Institution the Repository of high scientific, historical and literary works, in such special way as would best attract the student and writer.

She knew that thus could the knowledge and opinions of the best and brightest minds of the world be brought together in her

Memorial Hall, to be stepping stones in the improvement and advancement of successive ages and generations of men.

RESOLVED: that we extend to the relatives of our late benefactor and friend our sincerest sympathy in their bereavement.

RESOLVED: that these resolutions be spread upon the records of the Trustees, and a copy of them be sent to the relatives of the deceased.

The twenty-seventh of November, a special meeting of the Trustees was held to take action upon a communication from the executors of the will of Mrs. Sutton. A bequest of fifteen thousand dollars had been made to the Institute, upon conditions and terms named in the 28th clause of the will, as follows: viz.

COPY OF THE 28th CLAUSE IN THE WILL OF MRS. ELIZA SUTTON.

I give to the Peabody Institute of said Peabody, five thousand dollars to be added to the Eben Dale Sutton Fund, to be permanently invested and the income thereof expended for books for the Reference Library, in the same manner and under the same conditions in all respects as the said fund heretofore given by me to said Peabody Institute, consisting of twenty thousand dollars, is to be kept invested, and the income thereof expended by the terms of the gift as expressed in my two communications to the Trustees of said Institute under the dates of October 15th, 1866, and January 28th, 1867 respectively; I also give to said Peabody Institute, the further sum of five thousand dollars to be invested as a permanent fund, the income thereof so far as may be necessary to be used forever in providing fuel, lights, carpets and furniture for the room or rooms in which the said Reference Library procured by means of the said Eben Dale Sutton Fund shall be kept or placed; and if the entire income of said sum of five thousand dollars shall not be expended for the purposes aforesaid, the unexpended portion of said income shall, once in every five years, be added to the income of the said Eben Dale Sutton Fund and expended for books for said Reference Library in the same manner and under the same conditions as the income from said Eben Dale Sutton Fund is directed to be expended. I also give and bequeath to said Peabody Institute, the further sum of five thousand dollars to be invested as a building fund, and the income thereof shall be added to the principal so as to create a constantly accumulating fund, portions of which fund in the discretion of the Trustees of said Peabody Institute may be used from time to time for enlarging the room or rooms, or for building rooms in which said Reference Library shall be kept, but no part of said building fund or the income thereof shall ever be used for any other purpose than for preparing or building rooms for the accommodation of said Reference Library.

VOTED:—To accept the three several legacies of five thousand dollars each given to the Peabody Institute of Peabody, by the 28th clause of the will of Mrs. Eliza Sutton, upon the terms and conditions and for the purposes therein specified, and that

the Treasurer be authorized to receive the same of the executors, and to give due receipt therefor.

In the report of Mr. J. H. Osgood for the Eben Dale Sutton Reference Library Committee, the noble work of Mrs. Sutton, in connection with the Reference Library, is appropriately considered.

The eleventh of January, the resignation of our President, Mr. Francis H. Appleton, from the Board of Trustees, was received, and upon its acceptance the following vote was passed:

"That the resignation of Mr. Francis H. Appleton, as President of the Board, be accepted, and that the Secretary be instructed to convey to him the deep regrets of the Trustees at the severance of his membership from the Board."

During his long connection with the Institute, Mr. Appleton has taken an active interest in its affairs, and rendered valuable service to the detail of its management, and his eminent fitness for the promotion of literary work made him a valuable counselor for the Institute.

The Trustees are glad to commend the faithful services of the Librarian, and to note the careful and efficient manner in which the building and Institute grounds are cared for by the Janitor.

H. F. WALKER,
for the Trustees.

TREASURER'S REPORT.

BOARD OF TRUSTEES.

The Treasurer of the Trustees of the Peabody Institute hereby presents to the Board the following accounts for the year ending January 31st, 1890.

The General Current.
The Reserve Fund.
The Sutton Reference Library.
The High School Medal Fund.
The Burial Lot Fund.

Together with statements of invested funds at par and schedule of insurance.

GENERAL CURRENT ACCOUNT.

Trustees of Peabody Institute in account with Geo. H. Poor, Treasurer.

	Dr.
1889.	
Apr. 1, Paid J. D. McKeen, salary 3 months,	\$187 50
Apr. 1, J. D. McKeen, sundries,	1 00
Apr. 1, O. B. Chadwick, insurance,	146 25
Apr. 1, J. Arthur Trask,	2 00
Apr. 1, G. R. Norton,	95
Apr. 1, Almy, Bigelow & Washburn,	2 19
Apr. 1, C. H. Goulding,	2 00
Apr. 12, Guarantee Co., bond,	135 00
May 2, Salem Gas Light Co.,	87 48
May 2, Peabody Water Board,	20 70
May 11, Morrison & Trask,	12 50
Amount carried forward,	<u>\$597 57</u>

		Amount Brought forward,	\$597 57
May	29,	Paid J. K. Cole, Treasurer of L. & L. Com.,	1,300 00
July	1,	J. D. McKeen, salary 3 months,	187 50
July	1,	J. D. McKeen, sundries,	1 90
July	1,	John Lendall,	4 00
July	1,	A. H. Whidden,	4 38
July	1,	F. L. Sears,	20 54
July	1,	Bushby & Co.,	90
July	1,	T. H. O'Keefe,	6 75
July	2,	Salem Gas Light Co.,	44 46
July	2,	Library Bureau,	5 00
July	2,	E. G. Kelley,	2 75
July	2,	M. S. Clark,	16 16
July	2,	A. F. Clark,	58 95
July	8,	Merrill & Mackintire,	22 08
July	8,	Joseph Jacobs,	218 75
July	25,	Merrill & Mackintire,	17 40
Aug.	10,	Transfer from Reserve Fund at par, two Eastern R. R. bonds,	2,000 00
Aug.	27,	Hamilton & Balcom,	28 00
Aug.	27,	J. Arthur Trask,	19 54
Aug.	27,	E. G. Kelley,	8 63
Aug.	27,	B. F. Woodbury,	66 22
Oct.	1,	J. D. McKeen, salary 3 months,	187 50
Oct.	1,	J. D. McKeen, sundries,	11 80
Oct.	1,	F. L. Sears,	3 25
Oct.	1,	J. Arthur Trask,	1 70
Oct.	1,	A. H. Whidden,	64
Oct.	1,	S. M. Dalton,	16 00
Oct.	1,	Bushby & Co.,	77
Oct.	1,	Salem Gas Light Co.,	38 52
Oct.	1,	Peabody Water Board,	20 70
Oct.	8,	A. F. Clark,	2 72
Oct.	8,	Charles H. Goulding,	2 50
Oct.	8,	E. G. Kelley,	3 35
Oct.	8,	A. J. Walker,	5 00

Amount carried forward,

\$4,919 93

	Amount brought forward,	\$4,919 93
Oct. 8,	Paid Merrill & Mackintire,	20 05
Oct. 8,	W. F. Sawyer,	3 10
Oct. 8,	Recording deeds, postage, etc.,	3 27
Nov. 8,	Legal services,	20 00
Nov. 20,	J. K. Cole, Treasurer of L. & L. Com.,	1,500 00
Nov. 22,	R. Hollings & Co.,	12 40
Nov. 22,	Merrill & Mackintire,	2 90
Nov. 25,	O. B. Chadwick & Co.,	56 20
Dec. 20,	Paul B. Patten,	93 09
Dec. 20,	J. Arthur Trask,	104 90
1890.		
Jan. 4,	John Moulton,	10 00
Jan. 6,	John D. McKeen, salary,	187 50
Jan. 6,	John D. McKeen, sundries,	50
Jan. 6,	B. F. Woodbury,	86 08
Jan. 6,	Bushby & Co.,	75
Jan. 6,	J. A. Roome,	1 05
Jan. 6,	T. H. Jackman,	5 90
Jan. 6,	A. H. Whidden,	2 66
Jan. 6,	J. Buckley,	5 00
Jan. 10,	Salem Gas Light Co.,	113 40
Jan. 10,	Peabody Press,	1 75
Jan. 10,	A. F. Clark,	7 45
Jan. 10,	Munroe & Arnold,	5 00
Jan. 13,	J. K. Cole, Treasurer of L. & L. Com.,	500 00
Jan. 24,	T. G. Pinnock,	5 50
Jan. 24,	Almy, Bigelow & Washburn,	3 00
Jan. 24,	Mayhew S. Clark,	5 20
Jan. 24,	Watering streets,	25 00
Jan. 24,	Services as Treasurer,	250 00
Jan. 24,	Balance,	185 45
		<hr/>
		\$8,137 03

Trustees of Peabody Institute in account with Geo. H. Poor, Treasurer.

1889,		Cr.
Feb. 1,	Balance,	\$347 53
Mar. 1,	Received One Eastern R. R. Coupon,	30 00
Apr. 1,	Div. on Warren Bank stock,	10 50
Apr. 1,	Three City Boston Coupons,	85 00
Apr. 1,	One City Lawrence Coupon,	30 00
Apr. 1,	Five B. C. & M. R. R. Coupons,	175 00
Apr. 1,	J. D. McKeen, rent to Apr. 1,	87 50
Apr. 1,	Use of Hall,	40 00
Apr. 1,	D. P. Grosvenor, rent to Apr. 1,	83 50
Apr. 1,	R. S. D. Symonds, rent to Apr. 1,	75 00
Apr. 6,	Interest on Town Peabody Notes,	1,400 00
May 1,	Twenty-three Town Peabody Coupons,	460 00
July 1,	Use of Hall,	50 00
July 1,	J. D. McKeen, rent to July 1,	87 50
July 1,	R. S. D. Symonds, rent to July 1,	75 00
July 1,	D. P. Grosvenor, rent to July 1,	83 50
July 1,	Interest on Providence Reg. Bond,	25 00
July 1,	One Boston & Maine R. R. Coupon,	35 00
July 1,	Two City Cambridge Coupons,	60 00
July 1,	Transfer, two City Cambridge bonds to Reserve Fund at par,	2,000 00
Oct. 1,	Div. on Warren Bank Stock,	9 00
Oct. 1,	Three City Boston Coupons,	85 00
Oct. 1,	Five B. C. & M. R. R. Coupons,	175 00
Oct. 1,	One City Lawrence Coupon,	30 00
Oct. 1,	Three Eastern R. R. Coupons,	90 00
Oct. 1,	J. D. McKeen, rent to Oct. 1,	87 50
Oct. 1,	From Reserve Fund, Water rate, Hammond House,	4 50
Oct. 6,	D. P. Grosvenor, rent to Oct. 1,	83 50
Oct. 6,	Interest on Town Peabody Notes,	1,400 00
Oct. 6,	R. S. D. Symonds, rent to Oct. 1,	75 00
Nov. 1,	Twenty-three Town Peabody Coupons,	460 00
Dec. 5,	Use of Hall,	25 00

Amount carried forward, \$7,764 53

	Amount brought forward,	\$7,764 53
1890.		
Jan. 6,	Received J. D. McKeen, rent to Jan. 1,	87 50
Jan. 6,	Use of Hall,	27 50
Jan. 6,	One Boston & Maine R. R. Coupon,	35 00
Jan. 6,	Interest on Providence reg. bond,	25 00
Jan. 6,	Use of Hall,	39 00
Jan. 6,	R. S. D. Symonds, rent to Jan. 1,	75 00
Jan. 6,	D. P. Grosvenor, rent to Jan. 1,	83 50
		<u>\$8,137 03</u>

RESERVE FUND ACCOUNT.

1889.		Dr.
May 29,	Paid J. K. Cole, Treasurer L. & L. Com.,	\$800 00
Aug. 10,	Transfer, two city Cambridge from General Fund at par,	2,000 00
Aug. 19,	Harris estate,	6,000 00
Oct. 1,	Transfer water rate, Hammond House, from General Fund Account,	4 50
Oct. 1,	Insurance,	5 41
Oct. 1,	Tax on Harris property,	40 42
Oct. 1,	Balance,	630 72
		<u>\$9,481 05</u>

1889.		Cr.
Feb. 1,	Balance,	\$692 88
Feb. 1,	Received Transfer from Burial Lot Fund,	3 00
Mar. 1,	Two Eastern R. R. Coupons,	60 00
Apr. 1,	One City Lawrence Coupon,	30 00
Apr. 1,	One City Boston Coupon,	25 00
Apr. 1,	One State Massachusetts Coupon,	25 00
May 1,	One City Cincinnati Coupon,	35 00
May 1,	One City Fall River Coupon,	30 00
May 1,	Twenty-two Town Peabody Coupons,	440 00
July 1,	B. F. Woodbury, rent to July 1,	75 00
		<u>\$1,415 88</u>
	Amount carried forward,	

	Amount brought forward,	\$1,415 88
July 1,	Received One City Taunton Coupon,	15 00
July 1,	One City Toledo Coupon,	30 00
July 1,	One Boston & Maine R. R. Coupon,	17 50
July 1,	One Boston & Albany R. R. Coupon,	30 00
July 1,	Three City Providence Coupons,	75 00
July 1,	Interest on City Providence reg. Bond,	25 00
Aug. 10,	City Lawrence Bond, \$1,092 50	
	accrued interest,	21 00
Aug. 10,	State Mass. Bond,	1,025 00
	accrued interest,	17 92
Aug. 10,	City Taunton Bond,	568 75
	accrued interest,	3 00
Aug. 10,	City Cambridge Bonds, 2,220 00	
	accrued interest,	12 00
Aug. 10,	Transfer, two Eastern R. R. bonds	4,960 17
	to general Fund at par,	2,000 00
Oct. 1,	One City Boston Coupon,	25 00
Oct. 1,	One City Omaha Coupon,	30 00
Nov. 1,	One City Cincinnati Coupon,	35 00
Nov. 1,	One City Fall River Coupon,	30 00
Nov. 1,	Twenty-two Town Peabody Coupons,	440 00
1890.		
Jan. 6,	B. F. Woodbury, rent to Jan. 1,	75 00
Jan. 6,	One Lombard Coupon,	100 00
Jan. 6,	One City Toledo Coupon,	30 00
Jan. 6,	One Boston & Maine R. R. Coupon,	17 50
Jan. 6,	One Boston & Albany R. R. Coupon,	30 00
Jan. 6,	Three City Providence Coupons,	75 00
Jan. 6,	Interest on Providence reg. Bond,	25 00
		<u>\$9,481 05</u>

EBEN DALE SUTTON REFERENCE LIBRARY FUND ACCOUNT.

1889.		Dr.
May 29,	Paid J. K. Cole, Treasurer L. & L. Com.,	\$400 00
Nov. 20,	J. K. Cole, Treasurer L. & L. Com.,	400 00
		<u>800 00</u>
		\$800 00
1889.		Cr.
May 1,	Received Twenty Town Peabody Coupons,	\$400 00
May 1,	Twenty Town Peabody Coupons,	400 00
		<u>800 00</u>
		\$800 00

HIGH SCHOOL MEDAL FUND ACCOUNT.

1889.		Dr.
June 27,	Paid Thomas Carroll, Chairman School Com.,	\$100 00
1890.		
Jan. 31,	Balance,	50 00
		<u>150 00</u>
		\$150 00
1889.		Cr.
Feb. 1,	By Balance,	\$50 00
May 1,	Two Province Quebec Coupons,	50 00
Nov. 1,	Two Province Quebec Coupons,	50 00
		<u>150 00</u>
		\$150 00

THE BURIAL LOT FUND ACCOUNT.

1889.		Dr.
Feb. 1,	Paid Transfer to Reserve Fund Account,	\$3 00
1890.		
Jan. 15,	Harmony Grove Cemetery,	18 00
Jan. 31,	Balance,	19 00
		<u>40 00</u>
		\$40 00
1889.		Cr.
May 1,	By One C. B. & Q. Coupon,	20 00
Nov. 1,	One C. B. & Q. Coupon,	20 00
		<u>40 00</u>
		\$40 00

REAL ESTATE AND INVESTED FUNDS OF THE PEABODY INSTITUTE.

GENERAL FUND.

	<i>Par Value.</i>
One City Providence Bond,	\$1,000 00
One Boston & Maine R. R. Bond,	1,000 00
One City Boston Bond,	1,000 00
Two Eastern R. R. Bonds,	2,000 00
Ten Town Peabody Notes,	70,000 00
Three Shares Warren Bank Stock,	300 00
Two City Boston Bonds,	2,000 00
Five B. C. & M. con. Mortgage Bonds,	5,000 00
One Eastern R. R. Bond,	1,000 00
One City Lawrence Bond,	1,000 00
Twenty-three Town Peabody Bonds,	23,000 00
Wallace House,	8,000 00
Merrill House,	4,500 00
Cash on deposit,	185 45

\$119,985 45

Institute building and contents not appraised.

RESERVE FUND.

One City Toledo Bond,	\$1,000 00
One Boston & Maine R. R. Bond,	500 00
One Boston & Albany R. R. Bond,	1,000 00
Three City Providence Bonds,	3,000 00
One City Providence Bond,	1,000 00
One City Cincinnati Bond,	1,000 00
One City Fall River Bond,	1,000 00
Twenty-two Town Bonds,	22,000 00
One City Boston Bond,	1,000 00
One Lombard Mortgage,	1,600 00
One City Omaha Bond,	500 00
Hammond House,	2,000 00
On deposit South Danvers Bank,	630 72
Harris Property,	6,000 00

\$41,230 72

EBEN DALE SUTTON REFERENCE LIBRARY FUND.

Twenty Town Peabody Bonds,	\$20,000 00
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HIGH SCHOOL MEDAL FUND.

Two Province Quebec Bonds,	\$2,000 00
On deposit South Danvers Bank,	50 00
	<u>\$2,050 00</u>

BURIAL LOT FUND.

One C. B. & Q. Nevada Ext. Mortgage Bond,	\$1,000 00
Deposit in Savings Bank,	21 36
Cash on deposit,	19 00
	<u>\$1,040 36</u>

INSURANCE.

INSTITUTE BUILDING.

EXPIRES.

Dorchester Insurance Company,	\$2,500 00	Nov. 19, 1892
Quincy	5,000 00	Nov. 19, 1892
Essex	5,000 00	July 1, 1892
Holyoke	1,500 00	Nov. 15, 1891
Merrimac	3,000 00	Nov. 10, 1893
Phoenix	3,000 00	Nov. 19, 1893
South Danvers	5,000 00	July 1, 1896
	<u>\$25,000 00</u>	

LIBRARY.

London & Lancashire Ins. Co.,	5,000 00	Feb. 21, 1891
Holyoke	3,500 00	Mar. 15, 1892
Continental	5,000 00	Nov. 19, 1893
Royal	6,500 00	Mar. 23, 1894
	<u>\$20,000 00</u>	

PORTRAIT.

Phenix Insurance Company,	\$1,850 00	Nov. 19, 1893
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HOUSES.

Wallace House, So. Danvers Ins. Co.,	\$3,000 00	June 1, 1891
Merrill House, " "	2,000 00	June 1, 1891
Hammond House, " "	1,000 00	Aug. 1, 1893
Harris House,	2,750 00	Apr. 24, 1890
	<u>\$8,750 00</u>	

SUTTON LIBRARY.

Merchants' & Farmers' Ins. Co.,	\$1,500 00	May 1, 1890
Salem Mutual " "	500 00	May 1, 1890
Phoenix " "	5,000 00	Feb. 25, 1891
	<u>\$7,000 00</u>	

FIXTURES OF SUTTON LIBRARY.

Merchants' & Farmers' Ins. Co.,	\$2,500 00	May 1, 1890
Salem Mutual, " "	2,500 00	May 1, 1890
	<u>\$5,000 00</u>	

GEORGE H. POOR,

Treasurer of Trustees of Peabody Institute.

We, the undersigned, have this day examined the foregoing accounts of the Treasurer, and find the same correct with proper vouchers. We have also examined all securities belonging to the Trustees of Peabody Institute as enumerated in above report and find the same to be in his possession.

STEPHEN S. LITTLEFIELD,
FRANK C MERRILL,
P. H. O'CONOR,
H. F. WALKER.

Feb. 3, 1890.

REPORTS OF COMMITTEES.

LIBRARY AND LYCEUM COMMITTEE.

TO THE TRUSTEES OF THE PEABODY INSTITUTE :

The accompanying reports from officers and sub-committees will give in detail the business of this committee for the past year.

Respectfully,

H. F. WALKER,
Chairman L. & L. Committee.

LIBRARY COMMITTEE.

TO THE LYCEUM AND LIBRARY COMMITTEE : .

The report of the Library Committee for the year ending February 1, 1890, is respectfully submitted.

During the year no change in the rules or conduct of the Library has been made, the rules last adopted and the hours during which the Library is open having proved generally satisfactory to the public.

The patronage of the Library has been satisfactory, and figures submitted with the Librarian's report show the circulation of the various classes ; 817 volumes have been added by purchase and gift during the year, the works purchased being mainly new publications of current literature in all classes.

Early in the year the matter of completing our files of periodicals was taken up, and after considerable correspondence a New York firm was found which undertook to supply us with the entire lot needed ; it has already forwarded the greater part of them, and is at work upon the remainder, which it is hoped it may succeed in furnishing.

The shelf lists of books have been in bad condition for a number of years, some of them having become nearly illegible from the many erasures and changes necessarily made in them from time to time; during the year, considerable work has been done upon these lists, and many of the sheets re-written, and it is proposed to continue this work until this portion of the Library's catalogue is put in first-class condition.

The work of examining and re-writing the old cards belonging to the card catalogue has also been completed.

The problem of cataloguing accessions, always a serious one with Libraries, has been solved in a satisfactory manner by the system adopted by the Librarian, since the publication of the Finding List last year; Cyclostyle Lists of the monthly accessions are as heretofore placed upon the borrowers' tables, and at the end of each three months are consolidated and printed; this printed summary is then pasted into books provided for the purpose, according to classification, the result being a Finding List upon the plan adopted in the printed one, with as near an alphabetical arrangement under the various classes as is practicable.

Eighty volumes of the catalogues of 1872-1878 have been bound together in paper covers, and a limited number of copies can be obtained of the Librarian at fifty cents each.

Any one having one of these and a copy of the Finding List, possesses a complete catalogue of the Library up to August, 1888.

The new "V" alcove added by the Trustees the past summer was a welcome addition, and its use confirms former good opinions of the merits of alcoves of this shape.

The Reading Room has been well patronized during the year, and the committee has continued all periodicals heretofore subscribed for, and has added the New England Magazines, Science, Arena and Political Science, quarterly.

It is suggested that the lighting of the Reading Room might be improved by lowering the gas fixtures and the substitution of flaring, bell shaped, porcelain or tin reflector shades in place of the porcelain globes now in use; the addition of a few gas burners on the sides of a few of the book cases would also be appreciated.

Attention is due that portion of the Librarian's report in which reference is made to assistant librarians; the clerical work

of the Library continually increases, and there is no doubt that a permanent assistant, capable of assisting in cataloguing and similar work, would increase the efficiency of the Library force.

For the Committee,

L. P. OSBORN, Chairman.

LYCEUM COMMITTEE.

TO THE LYCEUM AND LIBRARY COMMITTEE:

The Lyceum Committee respectfully report the following list of lectures and entertainments for the season of 1889-90:

Oct. 17, (Town Hall). "Emerson's Boston Stars."

Oct. 24, Mr. Roberts Harper. Subject, "A Holiday Trip to Europe." (Illustrated.)

Oct. 31, Mr. William Bradford. Subject, "Glimpses of the Arctic Regions." (Illustrated.)

Nov. 7, Mr. Allan Latham. Subject, "Illuminated Recitals."

Nov. 14, Mr. H. H. Ragan. Subject, "Paris the Magnificent." (Illustrated.)

Nov. 21, Mr. George Parsons Gilman. Subject, "Land of the Nile." (Illustrated.)

Dec. 5, Rev. H. Bernard Carpenter. Subject, "Men and Money."

Dec. 12, Mr. Fred A. Ober. Subject, "Spain and Spanish Cities." (Illustrated.)

Dec. 19, Col. L. F. Copeland. Subject, "What's to Hinder?"

Dec. 26, Mr. Fred D. Losey. "Miscellaneous Readings."

Jan. 2, (Town Hall). "The Louise Baldwin Concert Co."

Jan. 9, Rev. Robert Nourse. Subject, "John and Jonathan."

Jan. 16, Dr. James Hedley. Subject, "Eloquence."

Jan. 23, Mr. John R. Clark. Subject, "To and From London."

Jan. 30, Prof. William R. Brooks. Subject, "The Wonders of the Heavens." (Illustrated.)

Feb. 6, Mrs. Jessie Eldridge-Southworth. "Dramatic and Miscellaneous Readings."

Respectfully submitted,

LEVERETT POOR, Chairman.

EBEN DALE SUTTON REFERENCE LIBRARY
COMMITTEE.

TO THE LYCEUM AND LIBRARY COMMITTEE:

Enclosed herewith will be found the report of the Librarian of the Eben Dale Sutton Reference Library for the year ending Jan. 31, 1890.

From this report we learn that the number of consultations of the books of the Library has been 416. This number is the same as for the previous year. The number of visitors has increased more than one hundred. It has been 1,364, as against 1,252 for the year before.

The new volumes added to the Library have numbered 73, and 130 serials and pamphlets have been received.

The year that has passed has been made a sadly eventful one in the history of the Library, by the death of Mrs. Eliza Sutton, its founder and generous patron. She died at Center Harbor, N. H., August 10th, 1889.

Her loving desire to perpetuate the memory of her only son, who died Nov. 13th, 1862, by some beneficent work, led to its foundation, and during the twenty-four years since its establishment, it has ever found in her a liberal and discriminating promoter of all its interests.

It seems appropriate at this time and in this report to briefly review the history of the Sutton Reference Library.

In a letter to the Trustees of the Peabody Institute, written on the 15th of October, 1866, Mrs. Sutton signified her desire to convey to them the sum of \$20,000, for the establishment of a Library in connection with the Peabody Library, to be called the Eben Dale Sutton Reference Library. Her design was to make it supplementary to the Peabody Library and to devote its funds

to the purchase of the more costly books, relating to art and science, to be consulted only in the Library room.

Her first letter closed with the following words: "I shall place the gift in your hands, associated as it is with tender memories, with the full assurance that it will be well administered and prove a lasting blessing to the present and future generations."

At a meeting of the Trustees on the next day, Oct. 16, 1866, the gift was formally accepted by the Trustees, and on the 28th of January, 1867, the money was conveyed to their keeping. In the following summer a large addition was made to the Institute building in order to provide a room for the new Library.

Upon its completion Mrs. Sutton took upon herself the cost of finishing and furnishing the Library room in a suitable manner, and spared no expense to make it a beautiful and appropriate home for the thousands of elegant volumes it now contains.

The Library was formally opened for the consultation of books on the 7th of July, 1869.

From the time of its inception to the close of her long life, a period of nearly a quarter of a century, Mrs. Sutton never ceased to show her deep interest in the affairs of the Library.

She gave to it many costly volumes, the purchase of which would have been beyond the ordinary income of the Library. Among these gifts may be mentioned such works as Audobon's "Birds of America" and Napoleon's "Egypt." Beginning with a few hundred volumes, the Library has accumulated by gift and purchase about 3,000 books, nearly all of most permanent and substantial value.

Mrs. Sutton's last gift to the Library, presented a few weeks before her death, was an excellent bust of her husband, the late Eben Sutton. This now finds an appropriate place in the Library room.

Her interest in the Library did not terminate with her death. By her will, the sum of \$5,000 has been added to the fund for purchase of books. The further sum of \$10,000 has been set aside, the income of which is to be used for the maintenance of the Library room and the administration of its affairs.

With this large addition to its means the Eben Dale Sutton Library cannot fail to enter upon a new period of its beneficent and useful life.

For the Committee,

J. H. OSGOOD, Chairman.

The following bound volumes have been added during the year ending Jan. 31, 1890.

Appleton's Cyclopædia of American Biography. James Grant Wilson and John Fiske. New York, 1888.

Report on the Scientific Results of the Exploring Voyage of H. M. S. Challenger. 1873-76. Sir C. Wyville Thomson and John Murray. Edinburgh, 1889. 5 Vols.

The Earth and its Inhabitants. Africa. Elisee Reclus. New York, 1889.

Indian Names of Places near the Great Lakes. Dwight H. Kelton, A. M. Detroit, 1888.

Rembrandt's Etchings. Charles B. Curtis, M. A. New York, 1888.

History of Rome and the Roman People. Victor Durny. London, 1884-86. 6 Vols.

A General History of the Science and Practice of Music. Sir John Hawkins. London, 1776. 5 Vols.

A General History of Music from the Earliest Ages to the Present Period. Charles Burney. London, 1789. 4 Vols.

Liber Veritatis; or a Collection of Prints after the Original Designs of Claude Le Lorrain. London. 3 Vols.

Parrots in Captivity. W. T. Green. London, 1884-87. 3 Vols.

Beautiful Leaved Plants.

A Natural History of New and Rare Ferns.

Ferns British and Exotic. E. J. Lowe. London, 1871-72. 10 Vols.

A History of British Butterflies.

A Natural History of British Moths.

A History of British Birds.

A Natural History of the Nests and Eggs of Birds. Rev. F. O. Morris. London, 1870-75. 14 Vols.

A History of the Birds of Europe. (Not observed in the British Isles.) Charles Robert Bree. London, 1875-76. 5 Vols.

History of the Fishes of the British Islands. Jonathan Couch. London, 1877-78. 4 Vols.

Dictionary of Music and Musicians, 1450-1889. Sir George Grove. London, 1889.

Index to Encyclopædia Britannica. Boston, 1889.

- General Index to Notes and Queries. London, 1886.
- The English and Scottish Ballads. Francis James Child.
Part VI. Boston, 1889.
- History of the Indian Tribes of North America, with
Biographical Sketches and Anecdotes of the Principal Chiefs.
Thomas L. M'Kenney. Philadelphia, 1872-74. 1 Vol Plates.
2 Vols. Text.
- History of the American Theatre, during the Revolution
and after. George O. Seilhamer. Philadelphia, 1888-89. 2
Vols.
- The Ruined Abbeys of Britain. Frederick Ross, F. R. H. S.
London, Edinburgh, Dublin, 1889.
- Memorable London Houses. Wilmot Harrison. London,
1889.
- Turner's Liber Studiorum. Reproduced in autotype from
the original etchings. London, 1870.
- Salon of 1889. Paris.
- Pen Drawing and Pen Draughtsmen. Joseph Pennell.
London and New York, 1889.
- Examples of American Domestic Architecture. John Cal-
vin Stevens and Albert Winslow Cobb. New York, 1889.
- The Book; its Printers, Illustrators and Binders from
Gutenberg to the Present Time. Henri Bouchot. New York,
1890.
- Illustrated London News. London, 1888. 2 Vols. Pre-
sented by Mrs. Sutton.
- Reports on the Water Power of the United States.
- Report on the Social Statistics of Cities.
- Report on the Defective, Dependent and Delinquent Classes
of the Population of the United States.
- Report on Power and Machinery employed in Manufactures
and the Ice Industry. Washington, 1887-88. 4 Vols. Pre-
sented by Hon. E. F. Stone.
- The following volumes have been bound :
- Le Costume Historique. 6 Vols.
- Unbound Serials :
- New England Historical and Genealogical Register. 4 Parts.

Essex Institute Historical Collections. 2 Parts.
 Notes and Queries. 12 Parts.
 American Architect and Building News. Parts 1-52.
 The Portfolio. 12 Parts.
 Punch. Parts 1-52.
 Four Reports of the Bureau of Education.

REPORT OF THE LIBRARIAN OF THE EBEN DALE SUTTON REFERENCE LIBRARY, FOR THE YEAR ENDING JAN. 31, 1890.

Art,	78	Surgery and Medicine,	18
Science.	64	London News,	18
Encyclopædias,	60	Geography,	12
Dictionaries,	26	Biography,	10
Architecture,	21	Poetry,	7
Description and Travel,	20	Genealogy,	6
Historical Costumes,	20	Theology,	3
History,	19	Miscellaneous,	21
Botany,	19		

Number of consultations, 422. Number of visitors, 1,373.

AUGUSTA F. DANIELS, Librarian.

LIBRARIAN'S REPORT.

TO THE LYCEUM AND LIBRARY COMMITTEE:

The report of the Librarian of the Peabody Library for 1889-90, is respectfully submitted.

During the past year most of the cards of the catalogue of 1852-72 have been copied.

The sorting of the cards of that catalogue and perhaps three-fourths of those of the supplement of 1872-78 has been completed.

When this whole work is finished, the cards of the finding list will be added to their number.

In this arrangement, the cards, author and fiction will be in different drawers from all others.

A list of worn-out, withdrawn and missing volumes from 1872 to January 1890 has been prepared and the number is 922 volumes, mostly fiction.

During the last two years, three copies, at least, of the supplement of 1878 have been taken from the borrower's tables and have not been returned.

Among the above mentioned volumes are "Heaven and Hell," by Swedenborg; "engraved portraits of "Washington" by Baker; "J. Howard Payne's life" by Harrison.

The assistants at the library have always been selected from high school scholars; twenty different ones having been in the service during the last ten years, several of them for a year or less.

A few were in service from two to five years. All these whether employed for a longer or shorter time did acceptable work, but those who remained the longest did the best.

In school matters the substitute does not have the influence and success of a permanent teacher. So, here, the same is true;

for the time necessary for an acquaintance with anything except the simple mechanical mode of keeping the records of loaned books requires much thought and experience.

In all libraries having as many volumes, or, even less, one or more permanent assistants are employed, and now-a-days, most of them have a special training, so that they are competent to perform any of the duties of the librarian, leaving him some time to acquire a knowledge of the contents of the books, the titles and authors which he is to catalogue, and to assist borrowers in their selections.

ACCESSIONS.

Books added by purchase, including 80 vols.

(bound) periodicals,	755	
Added by gift,	62	
		817
Volumes in Library, Feb. 1, 1889,	27,855	
Volumes worn out and withdrawn,	53	
		27,802

No. of vols. (catalogued) in the Library Feb. 1, 1890, 28,619

NOTE. 294 volumes of the U. S. Patent Office, "Specifications and drawings," May 31, 1871 to Oct. 1888, inclusive, are not catalogued.

The weekly issue of the same office, the "Official Gazette," has been received to Jan. 1, 1890.

Both these sets are in the Committee room and can be consulted by any inhabitant of this congressional district.

CIRCULATION.

	No. Vols.	Per cent.
Sociology and Religion,	653	2.11
Fiction and Young Folks' Books,	22,734	73.77
Voyages, Travels and Geography,	1,813	5.88
History,	1,220	3.96
Biography,	887	2.88
Science and Practical Art,	1,149	3.70
Poetry,	525	1.70
Miscellaneous Works of Literature Translations, etc.,	1,834	6
	30,815	

 BINDING.

Number of volumes bound,	54 ⁰
Books repaired,	9

RECEIPTS.

From fines,	\$55 81	
Finding Lists,	10 60	
Catalogues in paper,	1 50	
Damage to book,	62	
	—	\$68 53

Gifts of bound volumes of books have been received as follows:

Rev. James D. Butler, Messrs. A. E. Lancaster, S. A. Kean & Co., Peabody Institute, Baltimore, Silas Bronson Library, Lynn Public Library, Salem Public Library, Francis H. Appleton and Stephen S. Littlefield, Esqs., one volume each; State of Massachusetts, fifteen volumes, and the United States, thirty-eight volumes.

J. WARREN UPTON, Librarian.

January 28th, 1890.

The periodicals named below are placed in the reading room soon after their reception:

American Agriculturist, American Journal of Science, Andover Review, Arena, Atlantic Monthly, Blackwood's Magazine, Catholic World, Century Magazine, Cornhill Magazine, Contemporary Review, Eclectic Magazine, Education, Electrical World, Forum, Harper's Monthly Magazine, Lippincott's Magazine, Littell's Living Age, Longman's Magazine, Magazine of American History, Methodist Review, N. E. Magazine of American History, N. Englander and Yale Review, Nineteenth Century, N. American Review, Outing, Political Quarterly, Popular Science Monthly, Popular Science News, Quarterly Review, (London), Scribner's Magazine, Science, Times, (London Weekly), Patent Office Gazette, (in Com. Room), Unitarian Review, Westminster Review.

TREASURER'S REPORT.

LYCEUM AND LIBRARY COMMITTEE.

Lyceum and Library Committee in account with J. K. Cole, Treasurer.

1889.		Dr.
Feb. 1,	Paid Fred F. Dodge, for services,	\$ 8 00
Feb. 5,	C. E. Bolton, for lecture,	50 00
Feb. 5,	Leverett Poor, for cash paid, account of lectures,	5 39
Feb. 7,	Salem Press for printing Finding List,	58 75
Feb. 7,	Farrington Bros., expressing, ac- count of lectures,	3 50
Feb. 12,	E. L. Perley, for binding books,	8 90
Feb. 12,	C. F. Copeland, for lecture,	40 00
Feb. 13,	Forum Publishing Co., subscription,	5 00
Feb. 14,	J. W. Upton, for services,	50 00
Feb. 20,	Wm. McDonald, carriage hire, ac- count of lectures,	14 50
Feb. 27,	John J. Sweeney, attendance at lectures,	14 00
Feb. 27,	T. D. Crowley, attendance at lectures,	14 00
Feb. 27,	Estes & Lauriat, for books,	69 02
Feb. 28,	J. W. Upton, for services,	50 00
Feb. 28,	Publishers' Weekly, for subscription,	3 00
Mch. 4,	F. G. Preston, for attendance at lectures,	15 00
Mch. 5,	T. W. Peasley, for attendance at lectures,	14 00
Mch. 8,	Fred W. Bushby, for services,	8 10
Mch. 15,	W. H. Baldwin, bill on account lectures,	14 00
Mch. 18,	J. W. Upton, for services,	50 00
Mch. 18,	B. B. Russell, for book,	5 00
Mch. 29,	J. P. Fernald, for printing lists,	6 00

Amount carried forward, \$1,036 16

	Amount brought forward,	\$1,036 16
Mch. 30,	Paid E. L. Perley, for binding books,	25 35
Mch. 30,	Estes & Lauriat, for books,	83 17
Mch. 30,	J. W. Upton, for services,	50 00
April 8,	F. W. Bushby, for services,	6 00
April 8,	Fred F. Dodge, for services,	14 40
April 8,	H. A. Hammond, for services,	21 50
April 8,	S. W. Upton, for services,	19 00
April 8,	George H. Smart, for services,	22 40
April 8,	Houghton, Mifflin & Co., for book,	5 50
April 8,	Peabody Reporter Co., for advertising,	3 75
April 8,	M. R. Warren, for paper,	7 50
April 15,	J. W. Upton, for services,	50 00
April 15,	J. D. McKeen, for cash paid C. H. Goulding,	75
April 27,	Estes & Lauriat, for books,	80 07
April 27,	H. A. Hammond, for services,	4 50
April 27,	E. L. Perley, for binding books,	14 25
April 29,	J. W. Upton, for services,	50 00
May 1,	Fred F. Dodge, for services,	9 20
May 9,	J. D. McKeen, cash paid for envelopes,	16 90
May 9,	Peabody Reporter Co., advertising lectures,	7 00
May 14,	Courtis & Breare, for binding,	15 50
May 14,	E. L. Perley, for binding,	15 90
May 16,	J. W. Upton, for services,	50 00
June 1,	J. W. Upton, for services,	50 00
June 1,	Estes & Lauriat, for books,	83 39
June 1,	Library Bureau, for book supports,	7 30
June 13,	Carl Schœnhof, for magazines,	42 00
June 13,	Magazine of American History,	5 00
June 13,	Publishers' Weekly,	3 00
June 15,	J. W. Upton, for services,	50 00
June 22,	J. P. Fernald, for printing,	3 50
June 22,	N. L. Chamberlain & Co., for ink,	1 00
June 29,	J. W. Upton, for services,	50 00
July 1,	George H. Smart, for services,	25 30

Amount carried forward \$1,929 29

		Amount brought forward,	\$1,929 29
July 1,	Paid Fred W. Bushby, for services,	9 75	
July 1,	F. T. Wingate, for services,	13 80	
July 1,	S. W. Upton, for services,	21 40	
July 1,	Fred F. Dodge, for services,	28 30	
July 8,	J. P. Fernald, for printing,	12 50	
July 10,	F. T. Wingate, for services, extra,	6 80	
July 10,	S. W. Upton, for services, extra,	6 80	
July 15,	F. W. Bushby, for services, extra,	8 13	
July 15,	George H. Smart, for services, extra,	8 40	
July 15,	J. W. Upton, for services,	50 00	
July 15,	B. M. Hills, for expressing,	5 70	
July 15,	Henry P. Ives, for paper,	2 00	
July 31,	Fred F. Dodge, for services, extra,	12 50	
July 31,	J. W. Upton, for services,	50 00	
July 31,	M. R. Warren, for ink,	75	
July 31,	N. L. Chamberlain, for stamp,	1 00	
July 31,	Library Bureau for steps, handles and no's,	3 90	
Aug. 12,	E. L. Perley, for binding,	89 65	
Aug. 12,	J. W. Upton, for services,	50 00	
Aug. 20,	H. A. Brooks, for 1 vol. Atlantic Monthly,	1 50	
Aug. 24,	E. L. Perley, for binding,	15 40	
Sept. 3,	J. W. Upton, for services,	50 00	
Sept. 14,	J. W. Upton, for services,	50 00	
Sept. 18,	E. L. Perley, for cards,	22 00	
Sept. 18,	J. P. Fernald, for printing,	4 50	
Sept. 18,	J. F. Hale, subscription,	3 50	
Sept. 18,	N. E. Magazine, subscription,	3 00	
Sept. 18,	W. J. Johnson, subscription,	3 00	
Sept. 26,	Estes & Lauriat, for books,	168 35	
Oct. 1,	J. W. Upton, for services,	50 00	
Oct. 1,	F. T. Wingate, for services,	15 05	
Oct. 1,	H. W. Melcher, for services,	12 60	
Oct. 1,	F. W. Bushby, for services,	18 98	
Oct. 1,	F. F. Dodge, for services,	31 73	
Oct. 1,	S. W. Upton, for services,	17 38	

Amount carried forward,

\$2,777 66

	Amount brought forward,	\$2,777 66
Oct. 15,	Paid J. W. Upton, for services,	50 00
Oct. 15,	Peabody News Co., for sundries,	2 80
Oct. 15,	Emerson's Boston Stars,	125 00
Oct. 15,	J. P. Fernald, for printing cards, account of lectures,	7 00
Oct. 23,	Robarts Harper, for lecture,	75 00
Oct. 28,	Estes & Lauriat, for books,	119 04
Oct. 30,	William Bradford, for lecture,	65 00
Oct. 31,	F. F. Dodge, for services,	8 20
Nov. 1,	J. W. Upton, for services,	48 87
Nov. 7,	Allan Latham, for lecture,	45 00
Nov. 8,	J. P. Fernald, for cards,	7 50
Nov. 14,	H. H. Ragan, for lecture,	75 00
Nov. 15,	J. W. Upton, for services,	50 00
Nov. 21,	The Outing Co., for subscription,	6 00
Nov. 21,	George Parsons Gilman, for lecture,	50 00
Nov. 21,	E. L. Perley, for binding,	16 45
Nov. 21,	Salem Press, for binding catalogues,	13 45
Nov. 30,	J. W. Upton, for services,	50 00
Nov. 30,	F. F. Dodge, for services,	5 55
Nov. 30,	F. T. Wingate, for services,	13 50
Nov. 30,	F. W. Bushby, for services,	26 90
Nov. 30,	S. W. Upton, for services,	17 00
Dec. 3,	Estes & Lauriat, for books,	109 02
Dec. 4,	H. B. Carpenter, for lecture,	50 00
Dec. 9,	John W. Holly & Co., for subscriptions,	85 22
Dec. 11,	Fred R. Ober, for lecture,	50 00
Dec. 14,	J. W. Upton, for services,	50 00
Dec. 18,	L. F. Copeland, for lecture,	50 00
Dec. 18,	L. P. Osborn, cash paid for ink,	1 00
Dec. 26,	Fred D. Losey, for readings,	35 00
Dec. 31,	Estes & Lauriat, for books,	89 08
Dec. 31,	J. P. Fernald, printing,	12 00
Dec. 31,	Houghton, Mifflin & Co., for book,	5 50
Dec. 31,	J. W. Upton, for services,	50 00

Amount carried forward, \$4,141 74

		Amount brought forward,	\$4,141 74
1890.			
Jan. 1,	Paid Louise Baldwin Concert Co.,	75 00	
Jan. 2,	S. W. Upton, for services,	8 40	
Jan. 2,	F. W. Bushby, for services,	21 90	
Jan. 2,	F. T. Wingate, for services,	6 30	
Jan. 2,	F. F. Dodge, for services,	3 45	
Jan. 2,	H. W. Melcher, for services,	21 70	
Jan. 4,	Library Bureau, for binders and lettering,	7 65	
Jan. 4,	Henry P. Ives, for sundries,	7 02	
Jan. 8,	Robert Nourse, for lecture,	60 00	
Jan. 11,	Ginn & Co., for subscription,	2 25	
Jan. 11,	Houghton, Mifflin & Co., for subscription,	4 00	
Jan. 11,	R. R. Bowker, for subscription,	6 00	
Jan. 11,	B. M. Hills, for expressing,	6 05	
Jan. 11,	Munroe & Arnold, for expressing,	6 05	
Jan. 15,	J. W. Upton, for services,	50 00	
Jan. 15,	James Hedley, for lecture,	60 00	
Jan. 15,	For Town Hall, acct. of Lecture Com.,	24 00	
Jan. 18,	T. H. O'Keefe, for moving piano, acct. Lecture Com.,	8 00	
Jan. 22,	John R. Clarke, for lecture,	40 00	
Jan. 22,	E. L. Perley, for binding and paper,	35 05	
Jan. 22,	Philbrick & Perkins, for paper,	1 75	
Jan. 22,	J. P. Fernald, for Peabody Press,	2 50	
Jan. 23,	J. P. Fernald, for printing acct. Lecture Committee,	5 00	
Jan. 25,	J. W. Upton, for services,	50 00	
Jan. 25,	J. W. Upton, for incidentals,	17 61	
Balance,		\$4,771 42	
		1,297 01	
		\$6,068 43	
1889.			
By Balance, Feb. 1,		Cr.	
May 29,	Received of Trustees,	\$1,899 90	
		2,100 00	
Amount carried forward,		\$3,999 90	

	Amount brought forward,	\$3,999 90
Nov. 19, 1890.	Received of Trustees,	1,500 00
Jan. 13,	Received of Trustees,	500 00
Jan. 25,	Received for fines,	55 81
Jan. 25,	Received for Finding Lists sold,	10 60
Jan. 25,	Received for Catalogues in paper,	1 50
Jan. 25,	Received for damage to book,	62
		<hr/>
		\$6,068 43
	Balance,	\$1,297 01

SUMMARY STATEMENT OF THE FOREGOING ACCOUNT.

	Dr.	
Paid for Books,	\$989 61	
Binding,	236 45	
Printing, account of Library,	38 50	
Expressing and incidentals,	177 10	
	<hr/>	\$1,441 66
Salaries,		1,615 99
Lectures, course of 1888-89,		191 39
Lectures, course of 1889-90,		891 00
Extra labor,		42 63
Printing Finding List,		588 75
		<hr/>
		\$4,771 42
Balance,		1,297 01
		<hr/>
		\$6,068 43
	Cr.	
By Balance,	\$1,899 90	
Received from Trustees,	4,100 00	
Received from Fines,	55 81	
Received from sale of Finding Lists,	10 60	
Received from Catalogues in paper and damage to book,	2 12	
		<hr/>
		\$6,068 43
Balance,	\$1,297 01	

EBEN DALE SUTTON REFERENCE LIBRARY.

Lyceum and Library Committee in account with J. K. Cole, Treasurer.

1889.		Dr.
Feb. 1,	Paid J. D. McKeen, for cash paid,	80
Feb. 1,	Augusta F. Daniels, for services,	27 08
Feb. 27,	F. P. Hathaway, for binding,	36 00
Mch. 1,	Augusta F. Daniels, for services,	27 08
Mch. 13,	Estes & Lauriat, for books,	32 40
Mch. 13,	Ticknor & Co., for American Architect,	9 00
Apr. 8,	Augusta F. Daniels, for services,	27 08
Apr. 30,	Augusta F. Daniels, for services,	27 08
May 29,	Estes & Lauriat, for books,	500 95
June 1,	Augusta F. Daniels, for services,	27 08
June 15,	D. Appleton & Co., for book,	5 10
June 15,	Estes & Lauriat, for books,	12 25
June 22,	John P. Fernald, for printing,	3 00
June 22,	Clarke & Carruth, for book,	4 00
June 29,	Augusta F. Daniels, for services,	27 12
July 15,	Estes & Lauriat, for Vol. 31, Challenger,	13 50
Aug. 1,	Augusta F. Daniels, for services,	27 08
Sept. 3,	Augusta F. Daniels, for services,	27 08
Sept. 14,	Estes & Lauriat, for index,	2 25
Oct. 1,	Augusta F. Daniels, for services,	27 08
Nov. 1,	Augusta F. Daniels, for services,	27 08
Nov. 30,	Augusta F. Daniels, for services,	27 08
1890.		
Jan. 2,	Augusta F. Daniels, for services,	27 08
Jan. 11,	Munroe & Arnold, for expressing,	1 75
Jan. 22,	N. E. Historic Genealogical Society for Register,	3 00
	Balance,	249 78
		<hr/> \$1,168 78

1889.	Cr.
Feb. 1, By Balance,	\$368 78
May 29, Semi-Annual Income of Eben Dale Sutton Fund,	400 00
Nov. 23, Semi-Annual Income of Eben Dale Sutton Fund,	400 00
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	\$1,168 78
Balance,	\$219 78

SUMMARY STATEMENT OF FOREGOING ACCOUNT.

	Dr.
Paid for Books,	\$ 580 20
Binding,	36 00
Incidentals,	7 80
Salary of Librarian,	325 00
Balance,	219 78
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	\$1,168 78

1889.	Cr.
Feb. 1, By Balance,	\$368 78
Feb. 1, Income of Eben Dale Sutton Fund,	800 00
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	\$1,168 78
Balance,	\$219 78

The undersigned have this day examined the accounts and vouchers of the Treasurer of the Lyceum and Library Committee, and the same were found to be correct.

J. H. OSGOOD, }
 LEVERETT POOR, } Finance
 LYMAN P. OSBORN, } Committee.

JANUARY 28, 1890.









